

Documents required to open a foreign currency / dinar account for a foreign legal entity (non-resident)

No. Documents submitted by clients	Document form
1. Excerpt from the register in which the non-resident – legal entity is registered in the country of its registered headquarters (not older than three months) certified by relevant authority and translated into Serbian by court-appointed translator	Original Original /
1a Legal entities established by the Law shall submit the Excerpt from the Law	Certified copy Original /
2. Excerpt from records of the relevant authority with tax identification number (TIN)	Certified copy Original /
3. Act on appointing the person authorised for representing	Certified copy
4. Personal documents (passport) of authorised persons	Original for review

No. Documents for determining ownership structure	Document form
1. For each domestic legal entity – resident in the ownership chain that holds stake/shares directly or indirectly in the legal entity that submitted request for account opening it is necessary to submit Excerpt from Register not older than 3 months	Original / Certified copy
2. For each domestic legal entity – resident in the ownership chain that holds stake/shares directly or indirectly in the legal entity that submitted request for account opening it is necessary to submit Excerpt from Register in which the non-resident - legal entity has registered headquarters (not older than three months), certified by relevant authority and translated into Serbian by court-appointed translator	Original/ Certified copy
3. Photocopies of identification documents (ID card and passport) for each private person in the ownership chain holding minimum 25% stake/shares in total equity, directly or indirectly, of the legal entity that submitted request for account opening	Original for review

No. Documents to be taken from Halkbank a.d.	Document form
1. Request for account opening for non-resident	Original x 1
2. Specimen signatures	Original x 2
5. Contract on account opening	Original x 2

Note: Non-resident is obliged to submit to the Bank the registration document again on an annual basis (excerpt and translation) for the purpose of re-identification and determining existence of legal entity abroad.